

1. Put the verbs in brackets into the correct tense: the Present Simple or the Present Continuous.

1. My brother (say) that people who (owe) him money always (seem) to forget about it, but people he (owe) money to always (remember) exactly. 2. I (not think) your brother (enjoy) the party. He (keep) looking at his watch. ~ Oh, I'm sure he (enjoy) it. He always (enjoy) your parties. But I (know) he (want) to be home early tonight because he (expect) an important telephone call. 3. *Jack*: How much longer you (stay) in England? *Paul*: Only one more day. I (leave) tomorrow night. I (go) to Holland for two weeks. 4. *Jack*: And you (come) back to England after that or you (go) home? *Paul*: It (depend) on my father. But if he (agree) to let me go on studying here I'll certainly come back. And I (expect) he will agree. 5. *Paul*: By the way, Jack, Ann (see) me off at Victoria tomorrow. Why you (not come) too? You could have coffee with her afterwards. (*Paul is advising/inviting Jack to come and see him off.*) 6. You (see) that man at the corner of the street? He is a private detective. He (watch) No 24. ~ How you (know) he (watch) No 24? ~ Because whenever anyone (come) out of, or (go) into, the house he (make) a note in his little book. 7. What all those people (do) in the middle of the street? And why they (wear) such extraordinary clothes? ~ They (make) a film. Most of the crowd are local people who (work) as extras.

2. Put the verbs in brackets into the correct tense (the present progressive or future simple).

1. *Tom*: Where you (go) for your next holiday? (*Where have you arranged to go?*) *Ann*: I don't know yet but we probably (go) to Spain. 2. We (have) a drink with Peter tonight. (*He has invited us.*) It's his last night; he (leave) tomorrow. 3. *Ann*: Do you think we (see) Bill tomorrow? *Mary*: I hope so. He probably (look) in on his way to the airport. 4. I (see) my bank manager tomorrow. (*I have arranged this.*) I'm going to ask him for a loan but I expect he (refuse). 5. I (know) the result tomorrow. As soon as I hear, I (tell) you. 6. Jack's mother: Jack (be) ready in a moment. He is just finishing breakfast. *Jack's father*: If I wait for him any longer I (miss) my train. I think I (walk) on; he probably (catch) me up. 7. I probably (come) to London some time next month. I (give) you a ring nearer the time and tell you when I (come). (*when I have decided/arranged to come*) 8. *Hotel Porter*: You (get) a parking ticket if you leave your car there, sir. If you (stay) the night (*have arranged to stay*) you (have to) put it in the hotel garage. *Tourist*: All right. I (move) it as soon as I've arranged about a room. 9. *Ann*: I've scorched Bill's shirt. Whatever he (say)? *Mary*: Oh, he (not mind). He just (buy) another shirt. He has plenty of money. 10. *Peter*: We'd better leave a message for Jack. Otherwise he (not know) where we've gone. *George*: All right. I (leave) a note on his table. 11. *Jack*: I don't want to get married. I never (get) married. *Mother*: You think that now. But one day you (meet) a girl and you (fall) in love. 12. *Tom*: I (go) to York tomorrow. (*I have arranged to go.*) *Ann*: You (come) back the same day? (*Have you arranged to come back?*) *Tom*: No, I probably (have) to spend the night there. 13. *Peter*: You (walk) home? (*Have you decide to walk?*) *Andrew*: Yes. It's too late for a bus. *Peter*: But it's pouring. You (get) soaked! Here, take this umbrella. *Andrew*: Thanks very much. I (bring) it back tomorrow. 14. Jack: I (have) another window put in. (*I have arranged this.*) They (start) work on it tomorrow. *Ann*: That (make) the room much brighter. 15. You (take) any exams this term? (*Have you decided to take an exam?*) ~ Yes, I (take) an English exam at the end of the month. ~ Do you think you (pass)? ~ I don't know. If I don't, I (take) it again at the end of next term.

3. Put the verbs in brackets into one of the following forms: the present progressive and be going to, using the present progressive wherever possible.

1. Where you (go) for your holidays? ~ I (go) to Norway. ~ What you (do) there? ~ I (fish). 2. Where you (go) this evening? ~ I (not go) anywhere. I (stay) at home. I (write) some letters. 3. Take an umbrella; it (rain). 4. How long you (stay) in this country? (*have you decided to stay?*) ~ Another month. I (go) home at the end of the month. ~ What you (do) then? -I (try) to get a job. 5. I (dye) these curtains. ~ You (do) it yourself, or (have) it done? ~ I (have) it done. Who should I take them to? 6. I've seen the film, now I (read) the book. I've just got a copy from the library. (*I haven't started the book yet.*) 7. You (do) anything next weekend? ~ Yes, my nephews (come) and I (show) them round London. ~ You (take) them to the theatre? (*Have you booked seats?*) ~ No, they're too young for that. I (take) them to the zoo. 8. We (start) early tomorrow. We (go) to Ben Nevis. ~ You (climb) Ben Nevis? ~ Not me. Tom (climb) it. I (sit) at the bottom and (do) some sketching. 9. *Uncle*: I hear you (go) to the regatta tomorrow. You (sail) in it? *Niece*: No, but we (take) our cameras. We (try) to photograph the winning yachts. 10. You (not ask) your boss to give you a fire in your office? ~ It isn't worth while. I (leave) at the end of the week. ~ Really? And what you (do) then? You (have) a holiday? ~ No, I (start) another job the following Monday. 11. I hear you've bought a caravan. You (use) it for your holidays? ~ No, I (live) in it. I (start) moving my things next week. ~ What you (do) with your house? ~ I (sell) it to the man who sold me the caravan. He (get) married next month. 12. Mrs Jones (go) to hospital. She (have) her appendix out. ~ Who (look) after the children? ~ Her sister (come) down from Scotland. 13. He isn't happy at his boarding school. I (send) him to a day school. - Have you decided on the other school? ~ No, but I (see) (*have an appointment with*) the headmaster of the Park School this afternoon. I'll probably send him there. 14. Tom (arrive) tomorrow. ~ He (spend) the weekend here or (catch) the night train back as usual? ~ He (spend)

the weekend. He (give) a lecture on Friday and (attend) a big reception on Saturday. 15. He (bring) his wife with him? (*Has he arranged to bring his wife?*) ~ Yes. She (do) some shopping while he (give) his lecture.

4. Put in *be going* or *will*.

1. Look out — we ... crush! 2. "There's the doorbell." "I ... go". 3. We promise that if you vote for us we ... double your income in twelve months. 4. Would you excuse us? I ... have a bath. 5. If you say that again I ... hit you. 6. The next train to arrive at platform six ... be the delayed since thirty-two service for Bristol. 7. I wonder what she ... do with that hammer. 8. "Can somebody answer the phone?" "I"

5. Put the verbs in brackets into one of the following forms: *be going to* and *will* + infinitive.

1. Where are you off to with that ladder? ~ I (have) a look at the roof; it's leaking and I think a tile has slipped. 2. We bought our new garage in sections and we (assemble) it ourselves. ~ That sounds rather interesting. I (come) and help you if you like. 3. Why do you want all the furniture out of the room? ~ Because I (shampoo) the carpet. It's impossible to do it unless you take everything off it first. 4. Here are the matches: but what do you want them for? ~ I (make) a bonfire at the end of the garden; I want to burn that big heap of rubbish. ~ Well, be careful. If the fire gets too big it (burn) the apple trees. 5. Have you decided on your colour scheme? ~ Oh yes, and I've bought the paint. I (paint) this room blue and the sitting room green. 6. Why are you asking everyone to give you bits of material? ~ Because I (make) a patchwork quilt. 7. I wonder if Ann knows that the time of the meeting has been changed. ~ Probably not. I (look) in on my way home and tell her. I'm glad you thought of it. 8. Leave a note for them on the table and they (see) it when come in. 9. I'm afraid I'm not quite ready. ~ Never mind. I (wait). 10. Do you have to carry so much stuff on your backs? ~ Yes, we do. We (camp) out and (cook) our own meals, so we have to carry a lot. 11. I've been measuring the windows. I (put) in double glazing. 12. You (wear) that nice dress in a dinghy? ~ Of course not! I (sit) on the pier and (watch) you all sailing. I (not get) all wet and muddy and pretend that I'm enjoying it! 13. If you leave your keys with the hall porter he (take) the car round to the garage. 14. Shop assistant: We have some very nice strawberries. *Customer*: All right. I (have) a pound. 15. *Husband*: This bread is absolutely tasteless! I wish we could have home-made bread. *Wife*: All right. I (start) making it. I (get) a book about home baking today, and from now on I (bake) all our bread!

6. Put the verbs in brackets into the correct tense (Future Continuous or Future Simple).

1. It (be) very late when she gets home and her parents (wonder) what's happened. 2. I never (be) able to manage on my own. ~ But you won't be on your own. Tom (help) you. Look — his name is bracketed with yours on the list. ~ Oh, that's all right. But Tom (not help) me: I (help) Tom. He always takes charge when we're on duty together. 3. I (write) postcards every week, I promise, and I (try) to make them legible. If necessary I (type) them. 4. *Typist*: Are you in a hurry for this letter, Mr Jones? Because I (type) Mr White's letters at four o'clock and if yours could wait till — *Mr Jones*: I'd like it a little earlier than four if possible. *Typist*: All right. I (type) it for you now. 5. What happened at last night's meeting? I hear there was quite a disturbance. ~ Come and see me and I (tell) you. I don't want to talk about it on the phone. 6. I'm going to Switzerland next week. ~ You're lucky. The wild flowers just (come) out. 7. This time next month the snow (melt) and skiing will be over. 8. The first day of the term will be horrible, for everybody (talk) about their holidays and (show) photographs of marvellous foreign beaches, and as I haven't been anywhere I (feel) terribly out of it. 9. I (tell) her what you say but she (not believe) it. 10. It's 7 a.m. and here we are on top of a mountain. At home people just (get) up now. 11. But you can't go to a fancy dress party in a dinner jacket! ~ Why not? ~ Because everyone (wear) fancy dress. ~ All right. I (wrap) the hearthrug round me and (go) as a caveman. 12. The coming election (be) the main topic of conversation for the next fortnight. The party leaders (speak) on TV and the local candidates (address) meetings in the constituencies. 13. This time tomorrow everyone (read) of your success, and all sorts of people (ring) up to congratulate you. 14. That oak tree still (stand) there fifty years from now. 15. You please (forward) my mail to the Grand Hotel? I (stay) there as usual for the first fortnight in August. 16. Heavens! Look at the time. Your father (come) home in a minute and I haven't even started getting dinner ready! 17. James (leave) for Australia quite soon. He has got a job there. 18. The car (not start). - If you get in, Tom and I (give) it a push. 19. It's nearly Christmas already. Carol singers (come) round soon.

7. Put the verbs in brackets into one of the four forms (*will*, *be going to*, the *present progressive* or the *future progressive*). When there are more than one answer possible, explain the use.

1. Why are you taking all that bread with you? You (feed) the swans? 2. You (let) your flat again next summer? 3. You (light) the fire for me, please? Here are the matches. 4. You (wear) a tie tomorrow?-, Oh no. Tom said, "Come as you are." 5. I know you don't like wearing ties, but (wear) one tomorrow, just to please me? ~ Yes, of course. 6. Shop assistant: You (come) this way, please? 7. You (have) something more to eat? ~ Yes, please. I'd like another sandwich. 8. You (have) anything more to eat? ~ No, because I haven't any more money. 9. You (study) computer programming at college? 10. You (speak) to Tom at the meeting tomorrow, do you think? 11. You (turn) off the TV, please? No, one is watching it. 12. You (take) your exam now or in December? 13. You (listen) in to the concert this evening? 14. You (help) me with this, please? I can't lift it.

15. Hotel receptionist: You (stay) for more than one night, Mrs Jones? 16. You (lend) me your typewriter for an hour? I want to type a letter. 17. You (meet) him at the station? ~ No, we never meet him. He doesn't like being met. 18. You (come) sailing with me this afternoon? ~ No, thank you, I don't like sailing. 19. You (have) some more wine? ~ Yes, please. 20. I can't understand this letter. You (translate) it for me, Miss Pitt?

8. Put the verbs in brackets into the *future perfect* tense.

1. I hope they (repair) this road by the time we come back next summer. 2. By the end of next week my wife (do) her spring cleaning and we'll all be able to relax again. 3. Yes, I make jam every week. I (make) about 200 kilos by the end of the summer. 4. In two months' time he (finish) his preliminary training and will be starting work. 5. He spends all his spare time planting trees. He says that by the end of next year he (plant) 2,000. 6. I'll be back again at the end of next month. ~ I hope I (pass) my driving test by then. If I have, I'll meet your train. 7. Come back in an hour. I (do) my packing by then and we'll be able to have a talk. 8. When he reaches Land's End he (walk) 1,500 miles. 9. He's only 35 but he's started losing his hair already. He (lose) it all by the time he's 50. 10. His father left him £400,000, but he lives so extravagantly that he (spend) it all before he's 30. 11. By the end of next year I (work) for him for 45 years. 12. Everywhere you go in central London you see blocks of flats being pulled down and huge hotels being erected. In ten years' time all the private residents (be driven) out and there'll be nothing but one vast hotel after another.

9. Put the verbs in brackets into the correct tense: the *past simple* or the *past progressive*.

1. Peter and Ann (decide) to redecorate their sitting-room themselves. 2. They (choose) cream paint for the woodwork and apricot for the walls. 3. When John (look) in to see how they (get) on, Ann (mix) the paint, and Peter (wash) down the walls. 4. They (be) glad to see John and (ask) if he (do) anything special that day. 5. He hastily (reply) he (go) to the theatre and (go) away at once, because he (know) they (look) for someone to help them. 6. They (begin) painting, but (find) the walls (be) too wet. 7. They (work) in silence for some time. 8. Just as they (start) the third wall, the doorbell (ring). 9. It (be) a friend of Peter's who (want) to know if Peter (play) golf the following weekend. 10. He (stay) talking to Peter in the hall while Ann (go) on painting. 11. At last he (leave). 12. Peter (return), expecting Ann to say something about friends who (come) and (waste) valuable time talking about golf. 13. But Ann nobly (say) nothing. 14. Then Peter (think) he would do the ceiling. 15. He just (climb) the step ladder when the doorbell (ring) again.

10. Put the verbs in brackets into the *past simple* or the *past progressive*.

1. I (walk) along Piccadilly when I (realize) that a man with a ginger beard, whom I had seen three times already that afternoon, (follow) me. 2. To make quite sure, I (walk) on quickly, (turn) right, then left and (stop) suddenly at a shop window. 3. In a few minutes the man with the beard (appear) and (stop) at another shop window. 4. I (go) on. 5. Whenever I (stop) he (stop), and whenever I (look) round he (be) still there. 6. He (look) a very respectable type and (wear) very conventional clothes and I (wonder) if he was a policeman or a private detective. 7. I (decide) to try and shake him off. 8. A 74 bus (stand) at the bus stop just beside me. 9. Then the conductor (come) downstairs and (ring) the bell; just as the bus (move) off, I (jump) on it. 10. The man with the beard (miss) the bus but (get) into another 74, which (follow) the first. 11. Both buses (crawl) very slowly along Knightsbridge. 12. Every time the buses (pull) up at a stop, the man (look) out anxiously to see if I (get) off. 13. Finally at some traffic lights, he (change) buses and (get) into mine. 14. At Gloucester Road Underground, I (leave) the bus and (buy) a ticket at a ticket machine. 15. As I (stand) on the platform waiting for a Circle Line train, my pursuer (come) down the stairs.

11. Put the verbs in brackets into the correct tense: the *past simple* or the *past progressive*.

1. He (sit) on the bank fishing when he (see) a man's hat floating down the river. It (seem) strangely familiar. 2. It (snow) heavily when he (wake) up. He (remember) that Jack (come) for lunch and (decide) to go down to the station to meet him in case he (lose) his way in the snowy lanes. 3. When I (reach) the street I (realize) that I (not know) the number of Tom's house. I (wonder) what to do about it when Tom himself (tap) me on the shoulder. 4. As the goalkeeper (run) forward to seize the ball a bottle (strike) him on the shoulder. 5. I (look) through the classroom window. A geometry lesson (go) on. The teacher (draw) diagrams on the blackboard. 6. Most of the boys (listen) to the teacher but a few (whisper) to each other, and Tom (read) a history book. Tom (hate) mathematics; he always (read) history during his mathematics lesson. 7. Everyone (read) quietly when suddenly the door (burst) open and a complete stranger (rush) in. 8. I (go) to Jack's house but (not find) him in. His mother (say) that she (not know) what he (do) but (think) he probably (play) football. 9. This used to be a station and all the London trains (stop) here. But two years ago they (close) the station and (give) us a bus service instead. 10. She (promise) not to report me to the police but ten minutes later I (see) her talking with a policeman and from the expression on his face I am sure she (tell) him all about it.

12. Put the verbs in brackets into the *present perfect* or the *past simple* tense. In some sentences the *present perfect progressive* is also possible.

1. This is my house. ~ How long you (live) here? ~ I (live) here since 1970. 2. He (live) in London for two years and then (go) to Edinburgh. 3. You (wear) your hair long when you were at school? ~ Yes, my mother (insist) on it. 4. But when I (leave) school I (cut) my hair and (wear) it short ever since. 5. Shakespeare (write)

a lot of plays. 6. My brother (write) several plays. He just (finish) his second tragedy. 7. I (fly) over Loch Ness last week. ~ You (see) the Loch Ness monster? 8. I (not see) him for three years. I wonder where he is. 9. He (not smoke) for two weeks. He is trying to give it up. 10. Chopin (compose) some of his music in Majorca. 11. When he (arrive) ~ He (arrive) at 2.00. 12. You (lock) the door before you left the house? 13. I (read) his books when I was at school. I (enjoy) them very much. 14. I can't go out because I (not finish) my work. 15. I never (drink) whisky. ~ Well, have some now.

13. Put the verbs in brackets into the *present perfect* or *past simple* tense. Fill the spaces by repeating the auxiliary used in the preceding verb.

You (see) Mary on Monday? ~ Yes, I ... *Did you see Mary on Monday?* ~ *Yes, I did.*

1. Where is Tom? ~ I (not see) him today, but he (tell) Mary that he'd be in for dinner. 2. I (buy) this in Bond Street. ~ How much you (pay) for it? ~ I (pay) £100. 3. Where you (find) this knife? ~ I (find) it in the garden. ~ Why you (not leave) it there? 4. I (lose) my black gloves. You (see) them anywhere? ~ No, I'm afraid I ... When you last (wear) them? ~ I (wear) them at the theatre last night. ~ Perhaps you (leave) them at the theatre. 5. Do you know that lady who just (leave) the shop? ~ Yes, that is Miss Thrift. Is she a customer of yours? ~ Not exactly. She (be) in here several times but she never (buy) anything. 6. He (leave) the house at 8.00. ~ Where he (go)? ~ I (not see) where he (go). 7. He (serve) in the First World War. ~ When that war ('begin)? ~ It (begin) in 1914 and (last) for four years. 8. Who you (vote) for at the last election? ~ I (vote) for Mr Pitt. ~ He (not be) elected, (be) he? ~ No, he (lose) his deposit. 9. You (like) your last job? ~ I (like) it at first but then I (quarrel) with my employer and he (dismiss) me. ~ How long you (be) there? ~ I (be) there for two weeks. 10. I (not know) that you (know) Mrs Pitt. How long you (know) her? ~ I (know) her for ten years. 11. That is Mr Minus, who teaches me mathematics, but he (not have) time to teach me much. I only (be) in his class for a week. 12. What are all those people looking at? ~ There (be) an accident. ~ You (see) what (happen)? ~ Yes, a motor cycle (run) into a lorry. 13. I (phone) you twice yesterday and (get) no answer. 14. Originally horses used in bull fights (not wear) any protection, but for some time now they (wear) special padding. 15. That house (be) empty for a year. But they just (take) down the "For sale" sign, so I suppose someone (buy) it.

14. Put the verbs in brackets into the *present perfect progressive* tense.

1. I (make) cakes. That is why my hands are all covered with flour. 2. Her phone (ring) for ten minutes. I wonder why she doesn't answer it. 3. He (overwork). That is why he¹ looks so tired. 4. There is sawdust in your hair. ~ I'm not surprised. I (cut) down a tree. 5. Have you seen my bag anywhere? I (look) for it for ages. 6. What you (do)? ~ I (work) in the laboratory. 7. He (study) Russian for two years and doesn't even know the alphabet yet. 8. How long you (wait) for me? ~ I (wait) about half an hour. 9. It (rain) for two days now. There'll be a flood soon. 10. We (argue) about this for two hours now. Perhaps we should stop! 11. I (bathe). That's why my hair is all wet. 12. You (drive) all day. Let me drive now. 13. How long you (wear) glasses? 14. The petrol gauge (say) "Empty" for quite a long time now. Don't you think we should get some petrol? 15. I'm sorry for keeping you waiting. I (try) to make a telephone call to Rome. 16. You (not eat) enough lately. That's why you feel irritable. 17. He (speak) for an hour now. I expect he'll soon be finished. 18. That helicopter (fly) round the house for the last hour; do you think it's taking photographs? 19. The radio (play) since 7 a.m. I wish someone would turn it off. 20. I (shop) all day and I haven't a penny left. 21. We (live) here since 1977. 22. I'm on a diet. I (eat) nothing but bananas for the last month. 23. The children (look) forward to this holiday for months. 24. That pipe (leak) for ages. We must get it mended. 25. Tom (dig) in the garden all afternoon and I (help) him. 26. I (ask) you to mend that window for six weeks. When are you going to do it? 27. Someone (use) my bicycle. The chain's fallen off. 28. How long you (drive)? ~ I (drive) for ten years. 29. The trial (go) on for a long time. I wonder what the verdict will be. 30. It (snow) for three days now. The roads will be blocked if it doesn't stop soon.

15. Put the verbs in brackets into the *present perfect* or the *present perfect progressive* tense. (In some cases either could be used.)

1. We (walk) ten kilometres. 2. We (walk) for three hours. 3. You (walk) too fast. That's why you are tired. 4. I (make) sausage rolls for the party all the morning. 5. How many you (make)? ~ I (make) 200. 6. That boy (eat) seven ice-creams. 7. He (not stop) eating since he arrived. 8. The driver (drink). I think someone else ought to drive. 9. I (pull) up 100 dandelions. 10. I (pull) up dandelions all day. 11. What you (do)? ~ We (pick) apples. 12. How many you (pick)? ~ We (pick) ten basketfuls. 13. I (sleep) on every bed in this house and I don't like any of them. 14. He (sleep) since ten o'clock. It's time he woke up. 15. He (ride); that's why he is wearing breeches. 16. I (ride) all the horses in this stable. 17. What a lovely smell! ~ Mary (make) jam. 18. The students (work) very well this term. 19. I only (hear) from him twice since he went away. 20. I (hear) from her regularly. She is a very good correspondent. 21. I (grease) my car. That's why my hands are so dirty. 22. I (polish) this table all the morning and she isn't satisfied with it yet. 23. I (work) for him for ten years and he never once (say) "Good morning" to me. 24. He (teach) in this school for five years. 25. I (teach) hundreds of students but I never (meet) such a hopeless class at this. 26. Why you (be) so long in the garage? ~ The

tyres were flat; I (pump) them up. 27. I (pump) up three tyres. Would you like to do the fourth? 28. I (look) for mushrooms but I (not find) any. 29. He (cough) a lot lately. He ought to give up smoking. 30. You (hear) the news? Tom and Ann are engaged! ~ That's not new; I (know) it for ages!

16. Fill the spaces in the following sentences by using *for* or *since*.

1. We've been fishing ... two hours. 2. I've been working in this office. 3. They've been living in France ... 4. He has been in prison ... a year. 5. I've known that ... a long time. 6. That man has been standing there ... six o'clock. 7. She has driven the same car ... 1975. 8. Things have changed ... I was a girl. 9. The kettle has been boiling ... a quarter of an hour. 10. The central heating has been on ... October. 11. That trunk has been in the hall ... a year. 12. He has been very ill ... the last month. 13. I've been using this machine ... twelve years. 14. We've been waiting ... half an hour. 15. Mr Pitt has been in hospital ... his accident. 16. He hasn't spoken to me ... the last committee meeting. 17. I have been very patient with you ... several years. 18. They have been on strike ... November. 19. The strike has lasted ... six months. 20. It has been very foggy ... early morning. 21. They have been quarrelling ever ... they got married. 22. I've been awake ... four o'clock. 23. I've been awake ... a long time. 24. We've had no gas ... the strike began. 25. I've earned my own living ... I left school. 26. Nobody has seen him ... last week. 27. The police have been looking for me ... four days. 28. I haven't worn low-heeled shoes ... I was at school. 29. He had a bad fall last week and ... then he hasn't left the house.

17. Complete these sentences with the *present perfect*, the *present perfect progressive*, or the *past simple* from each verb in parentheses.

J.: We have to do something this weekend. I don't want to stay at home. We ... (stay) home and (study) all last weekend. K.: Well, it ... (rain) all day Saturday and Sunday. J.: Right. So we ... (not get) any outdoor exercise lately. K.: Then let's go swimming. We ... (not go) swimming yet this summer. J.: No, the pool ... (be) too crowded the last time. How about roller-skating? I ... (go) roller-skating last week and I ... (have) a great time. K.: I ... (try) roller-skating only once in my life. It ... (be) a few years ago. I ... (fall) down about ten times. J.: Well, ... you ever ... (play) volleyball? That's always fun. K.: Yes, but I ... already ... (do) that this month. Let's try something else. We ... (not be) to the beach lately, ... we? J.: You're right. How about sunbathing? K.: Good idea. All this planning ... (make) me very tired.

18. Put the verbs in brackets into the correct tense: the *present perfect* or the *past simple*. (In some cases the *present perfect progressive* is also possible.)

1. *Paul*: I (play) football since I was five years old. *Tom*: You (play) since you (come) to England? *Paul*: Oh yes. I (play) quite a lot. I (join) a club the day after I (arrive). 2. *Tom*: You (play) any matches? *Paul*: We (play) about ten. We have two more to play. We (have) a very good season, we (win) all our matches so far, though we (not really deserve) to win the last one. 3. *Tom*: I (play) football when I (be) at school but when I (leave) school I (drop) it and (take) up golf. 4. *Ann*: Hello, Jack! I (not see) you for ages! Where you (be)? *Jack*: I (be) in Switzerland. I (mean) to send you a postcard but I (not have) your address with me. *Ann*: Never mind. You (have) a good time in Switzerland? How long you (be) there? *Jack*: I (be) there for a month. I only just (get) back. Yes, I (enjoy) it thoroughly. I (ski) all day and (dance) all night. 5. *Ann*: I (ski) when I (be) at the university, but I (break) a leg five years ago and since then I (not do) any. 6. When I first (come) to this house, it (be) a very quiet area. But since then a new housing estate (be) built and it (become) very noisy. 7. My son (not start) work yet. He's still at the High School. ~ How long he (be) at school? ~ He (be) at the High School for six years; before that he (spend) five years at the Primary School in Windmill Street. 8. I just (hear) that Peter is in Australia. ~ Oh, you (not know)? He (fly) out at the beginning of the month. ~ You (hear) from him? Does he like the life? ~ Yes, I (get) a letter last week. He (tell) me about his job. But he (not say) whether he (like) the life or not. Perhaps it's too soon to say. He only (be) there three weeks. 9. I (not know) you (be) left-handed. ~ I'm not left-handed; but my oil-heater (explode) yesterday and I (burn) my right hand, so I have to use my left. 10. This bicycle (be) in our family for fourteen years. My father (use) it for the first five years, my brother (ride) it for next five, and I (have) it for the last four.

19. Put the verbs in brackets into the correct tense: *Present Perfect* or *Present Perfect Continuous*.

1. Peter (be) a junior clerk for three years. Lately he (look) for a better post but so far he (not find) anything. 2. I (do) housework all morning and I (not finish) yet. ~ I (do) mine already. I always start at 6 a.m. 3. I just (pick) ten pounds of strawberries! I (grow) straw-berries for years but I never (have) such a good crop before. 4. What you (do) with the corkscrew? The point is broken off. ~ I'm afraid I (use) it to make holes in this tin. 5. She just (sell) two of her own paintings. ~ She's lucky. I (paint) for five years and I (not sell) a single picture yet. 6. They are throwing crockery at each other in the next flat. ~ This (happen) before? ~ Well, they (have) a good many rows but this is the first time they (throw) crockery. 7. What you (do) with my typewriter? I can't find it anywhere. ~ Tom just (go) off with it. He says he'll bring it back when he (finish). 8. He (work) for Crow Brothers for forty years and never once (be) late. The firm just (present) him with a gold watch as a sign of their appreciation. 9. We (mend) sheets all morning but we only (do) three, and now the sewing machine (break) down so we'll be even slower with the next one. 10. George (collect) matchboxes ever since he left school. Now he (collect) so many that he doesn't know where to put them. 11. I (look)

through my old photograph album. It's full of photographs of people whose names I completely (forget). I wonder what (happen) to them all. 12. It was lovely at eleven o'clock, but since then the sky (get) steadily darker and the wind (rise). I'm afraid the fine spell (come) to an end. 13. Since he became Mayor, my brother reckons that he (eat) 30 official lunches and 22 official dinners, and he (lose) count of the number of receptions and parties that he (attend). ~ He (put) on a lot of weight? 14. *Secretary*: Customers (ring) up all morning complaining about getting incorrect bills. *Manager*. I know; something (go) wrong with our computer. The mechanic (work) on it. I hope he (find) out what's wrong. 15. Someone (use) my umbrella! It's all wet! And it was wet yesterday and the day before! ~ Well, it wasn't me. I (not be) out of the house for a week! 16. I (stand) in this queue for ages. It (not move) at all in the last five minutes. I think the man in the ticket office just (shut) his window and (go) off for lunch.

20. Put the verbs in brackets into the correct tense: the Past Simple or the Past Perfect.

1. He (give) me back the book, (thank) me for lending it to him and (say) that he (enjoy) it very much; but I (know) that he (not read) it because most of the pages (be) still uncut. 2. When he (see) his wife off at the station, he (return) home as he (not have) to be at the airport till 9.30. 3. He (not have) to pack, for his wife already (do) that for him and his case (be) ready in the hall. 4. He (not have) to check the doors and windows either, for his wife always (do) that before she (leave) the house. 5. All he (have) to do (be) to decide whether or not to take his overcoat with him. In the end he (decide) not to. 6. At 8.30 he (pick) up his case, (go) out of the house and (slam) the door behind him. 7. Then he (feel) in his pockets for the key, for his wife (remind) him to double-lock the front door. 8. When he (search) all his pockets and (find) no key he (remember) where it (be). 9. He (leave) it in his overcoat pocket. 10. Then he (remember) something else; his passport and tickets (be) in his overcoat pocket as well. 11. I (arrive) in England in the middle of July. I (be told) that England (be) shrouded in fog all year round, so I (be) quite surprised to find, that it was merely raining. 12. I (ask) another passenger, an Englishman, about the fog and he (say) that there (not be) any since the previous February. 13. If I (want) fog, he said, I (come) at quite the wrong time. 14. However, he (tell) me that I could buy tinned fog at a stop in Shaftesbury Avenue. 15. He (admit) that he never (buy) fog there himself but (assure) me that they (sell) good quality fog and that it (not be) expensive. I suppose he was joking. 16. When the old lady (return) to her flat she (see) at once that burglars (break) in during her absence, because the front door (be) open and everything in the flat (be) upside down. 17. The burglars themselves (be) no longer there, but they probably only just (leave) because a cigarette was still burning on an ornamental table. 18. Probably they (hear) the lift coming up and (run) down the fire escape. 19. They (help) themselves to her whisky too but there (be) a little left, so she (pour) herself out a drink. 20. She (wonder) if they (find) her jewellery and rather (hope) that they had.

21. Open the brackets, using *present simple*, *present continuous*, *past simple*, *future simple*.

S.: How (be) the concert last night, Maureen?

M.: Oh, it (be) fantastic. We (like) it very much.

S.: (Jody/ go) with you to the concert?

M.: Yes, we (meet) at Spring street subway station. Later she (take) us out for dinner in Chinatown. Then we (take) a cab to the Garden.

S.: (lots of people/ go) to the concert?

M.: Yes, thousands (try) to get in.

S.: Then you (not/ see) much of Bruce.

M.: Well, we (be) lucky. But we (have to) fight to get to the front.

S.: You (be able to) hear and see Bruce, then. That (be) really lucky. Chuck (go) to a concert not long ago. It (be) so full at the Garden that he (not hear or see) anything.

M.: Oh, come on. Now you (invent) things, Scott. I (know) you (not like) rock music. That's why you (say) silly things. But all I can say is: if I (be allowed to) go to a concert at the Garden again, then nothing (stop) me!

22. Write out the sentences, using the most logical tense or form of the verbs in brackets. The words in italics should be put in their correct position in relation to the verb.

1. Hello! I (try) to telephone you all week. Where you (be)? 2. "I don't think we (meet) before?" "Well, I (see) you once at a party, but we (*not be*) introduced then." 3. It (look) as if this light (burn) all night. I must (forget) (switch) it off before I (go) to bed last night. 4. Come in now. I'm sorry (keep) you (wait) so long. 5. I (buy) the book, but when I (hear) the opinion of the critics, I (change) my mind. 6. At last you're here! I (wait) here for more than half an hour. I might (know) you (be) late! 7. My father (work) in Canada for the last year, so by the time he (return) the month after next I (*not see*) him for fourteen months. 8. When you (see) him again you (be struck) by the way his health (improve) since he (go) to Switzerland. 9. If you (tell) me you (*already*) (buy) the book, I (*not give*) it to you as a birthday present, but now it (be) too late. 10. I (ring) the bell once more, but as he (*not answer*) yet, I think he must (go) out. I (*not bother*) (come) all this way if I (know).

11. It's just as well we (bring) a guide-book with us. If we (*not* have), we (be) completely lost. 12. You can't (remember) (tell) him how to get here. If you (have), he (arrive) long before now.

23. Write out the sentences, using the most logical tense or form of the verbs in brackets. The words in italics should be put in their correct position in relation to the verb.

1. By the time the firemen (arrive), the house (be) ablaze from top to bottom, but it (be) clear that if someone (give) the alarm earlier, they might (stand) a chance of (save) the building. 2. I wish you (tell) me last week that you (come) to London. If I (know) in time, you *not* (have to) stay in a hotel. 3. Why you (*not* tell) me you (can) lend me the money? I (*not* need) (borrow) it from the bank. 4. The driver said he (can *not*) (understand) why the car (break down) during the race. It (undergo) thorough testing before (be) entered in the competition. 5. It's time we (go). If we (*not* leave) now, we (miss) the last train. 6. (Be) you cut off while I (talk) to you just now? You (be)? I think something must (go) wrong with the telephone. 7. The manager (talk) to an important customer at the moment but he (be) free (see) you presently. (Like) you (take) a seat for a few minutes? 8. I know I ought to (write) to you before, but I (be) so busy recently that I (*not* have) time for (write) letters. I (telephone), you instead, but I (forget) your number. 9. When I last (see) him, he (live) in London. He (tell) me then that he (think) of (emigrate) to Australia, and he may *well* (do) so by now. 10. I (be) very excited at the prospect of (go) (ski). It (be) the first time I (try). I think there's nothing like (ski) for (make) a holiday enjoyable. 11. I wish you (let) me (know) you (*not* be able) to come to dinner. I *certainly* (*not* go) to all this trouble if I (know). 12. He said he (*not* want) (see) the film as he (hear) that it (be) not as good as the critics (suggest).

24. Write out the sentences, using the most logical tense or form of the verbs in brackets. The words in italics should be put in their correct position in relation to the verb.

1. It's a great pity you (*not* come) to Brighton with us last Saturday. As you *never* (see) the sea before, it (be) a new experience for you. 2. By the time I (complete) my studies next month, I (live) in London for nearly a year. I (*not* think) I (stay) any longer after that. 3. It's odd that you (mention) his name. I *just* (think) about him and (wonder) what (become) of him. 4. I (*not* call) on him just yet if I (be) you, as I don't think he (get) home from work. 5. He said he (wish) he (be able) (see) you before he (leave). He (like)" (say) goodbye personally. He (hope) you (accept) his apologies. 6. (Be) you sure there (be) no one in the room next door? I (can swear) I heard someone (talk) in there. 7. "Mr Smith (*not* work) here for four years. (Be) you sure you (get) the right name?" "Quite sure. He (ring) me only yesterday, and I certainly (*not* come) here if he *not* (ask) me to." 8. Not until we (arrive) at his house we (discover) that he (be) on holiday, and that we (waste) our time in (call) on him. 9. It (*not* take) very long (get) here after all. We (*not* need) (take) a taxi. We could (save) the money we (spend) and (have) dinner on the train. 10. It's high time you (make) up your mind about (choose) a career. If you (*not* decide) soon, you never (settle) down to anything.